



Congratulations on your upcoming wedding! We would like to thank you for choosing Modern Wave Salon and Spa to perform your wedding day services. You will find that our entire staff is highly trained and can provide you with the special attention you deserve. We offer a full menu of services for your wedding day and before including standard packages & pricing to pick from or we can create a package that's just right for you. Remember that advanced planning is the key and our wedding coordinator is available to help you along the way. Visit guest reception to book your complimentary Wedding Day planning appointment today!

PLANNING GUIDELINE/CHECKLIST

✓ *6 Months before:*

- Contact the salon as soon as you have your wedding date to check availability.
- Choose the services desired for each person in the bridal party and complete packet information. Return it to salon for booking.
- Don't forget the groom and his attendants...*We offer services such as haircuts, style, massage, facials & sport manicures and pedicures just to name a few.*

✓ *5 Months before:*

- Schedule a facial with our Esthetician. They will help you choose the proper skin care regime based on your *skins* needs. Maintenance facials and at home care products will be recommended so you look your best for your wedding.
- Start experimenting with different cuts and colors now. Once you find the right look maintain it with deep conditioning treatments, trims and color retouches that can be scheduled right up to the wedding day.

✓ *4 Months before:*

- Start a nail care regime, schedule monthly manicures and pedicures. This will ensure that your nails are strong and look flawless for your wedding.
- Take a break from wedding planning and book a relaxing massage. You deserve it!
- Make your practice hair and make-up appointments for the month before the wedding

✓ *2 – 3 Months before:*

- Research different hairstyles and make-up looks you would like to try at your practice appointment.
- Bring pictures, head pieces, etc. to your appointments (And your camera so you have a picture to look back on)

✓ *1 Month before:*

- Get your trial hair and makeup completed. Purchase make-up products needed to maintain perfect color your entire wedding day and any products you need for travel. (Lip liner, lip color, hair spray, travel products, etc.)
- Receive any maintenance facials as recommended by your esthetician.
- Plan a Spa Party with your Bridal Party. *(see the coordinator for packages and pricing)*
- ✓ *1 Week before*
 - Receive any waxing services such as brow, lip, legs, bikini, etc. For best results, waxing services should be performed on a minimum of 3-4 weeks of hair growth.
 - Have your final color, cut, conditioning treatment etc. (Groom too!)
 - Have your final skin peel or resurfacing treatment and a body polish to gently exfoliate your skin. Your skin will “Glow” from head to toe on your wedding day.
 - Reserve wedding day party packages (minimum 72 hours notice)
 - The bride *and* groom should have a last minute relaxing massage!
 - Receive your final manicure & pedicure the day before.
- ✓ *Day of Wedding:*
 - Have your final hair and make-up services performed. It is recommended that these be the only services you receive on your wedding day.
 - *Have fun! It's finally here...Enjoy every minute of your special day!*

FEE DETAILS

- All service prices are listed on our website and in our brochure.
- A deposit of \$100 is required to hold your wedding day reservations; this is non-refundable.
- Final payment is due in full for all related reservations **one month** prior to wedding day or prior to any “trial” services being performed, whichever comes first. Reservations cancelled after final payment up to two weeks prior to wedding day will be charged 50% of service. No refunds will be given within two weeks of wedding day and no shows are non-refundable. If final payment is not received on time, your reservation in its entirety will be cancelled and made available to other guests.
- We allow a certain amount of time for each service and price quoted. An additional fee may occur if the guest is late and/or the service runs beyond the allotted time (At discretion of the salon).
- We prefer to use only one credit card for all of your wedding party reservations.
- Please understand that you are taking full responsibility for your entire group. (Payments, reservations, arriving on time)
- Modern Wave will keep all of your information strictly confidential.

Thank you again for choosing us for your special day. We look forward to pampering you! To guarantee your wedding reservations, please complete the “Bridal Contract” below and return it to our wedding coordinator as soon as possible.



Bridal Party Contract

Bridal Information

Bride's Name: _____ Phone Number: _____

Bride's Address: _____

City: _____ State: _____ Zip: _____

Bride's Email: _____

Wedding Date: _____ Grooms Name: _____

Desired start time of appointments: _____ # of Attendants: _____

Time you need to leave the salon: _____ Preferred Stylists Name: _____

Credit Card Information

Visa Master Card Discover American Express

Name as it appears on card: _____

Credit Card Number: _____

Expiration Date: _____ / _____ Security # (on back): _____

Driver's License Number: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip: _____

Card Holder's Signature: _____



Wedding Party Information *(Please provide the following information for each appointment)*

Name & Role In Wedding: _____

Up Style Blow Dry & Down Trial Hair Makeup Trial Makeup

Other, please specify: _____

Name & Role In Wedding: _____

Up Style Blow Dry & Down Trial Hair Makeup Trial Makeup

Other, please specify: _____

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Other, please specify: _____



Our Goal

You and your wedding party are very important to us and we will make every effort to ensure your day is special. We strive to offer you the best service available; please do not hesitate to ask for assistance.

Helpful Hints

- ✓ All bridal party members should arrive to their appointments 10 minutes ahead of time with the entire party.
- ✓ Updo's/Styles will retain their look longer when the hair is not freshly shampoo therefore we recommend to wash your hair the day before. Additional fees will apply for anyone needing blow dry or extra service.
- ✓ We recommend wearing button down shirts.
- ✓ Remember all accessories (veils, flowers, etc.)
- ✓ Should a stylist have a personal emergency that prevents her from performing services as agreed, all efforts will be made so a replacement stylist will be present to perform the contracted services.
- ✓ Should an emergency occur so last minute that no stylist can be made available, all fees will be refunded.
- ✓ Gratuity is not included. If you receive exceptional service, you are always welcome to leave gratuity for your service provider.

Acceptance of Contract

*Please be aware that this agreement is a contract that requires a credit card to reserve the appointment date. Dates will be reserved on a first-come, first-serve basis. A non-refundable deposit of \$100 will be charged to your credit card in order to hold your appointments. The balance (final payment) will be automatically processed by Modern Wave for all related reservations **one month** prior to wedding day or prior to any "trial" services being performed, whichever comes first. Reservations cancelled after final payment up to two weeks prior to wedding day will be charged 50% of service. No refunds will be given within two weeks of wedding day and no shows are non-refundable. If final payment does not process on time, we will ask for an alternate form of payment that day or your reservation in its entirety will be cancelled and made available to other guests. Our policies are non-negotiable.*

I have read, understand and agree to the terms of this contract and by signing this contract, I authorize the charges on my credit card upon submission and at the increments listed in this contract. I agree to take full responsibility of payments for my entire group. I have read and understand the Model Grant and Release of Modern Wave and agree to allow Modern Wave use of photos and/or names of myself and my entire bridal party for internal training, print promotions, publication on broadcast media, internet, Modern Wave website and or branded pages on social media.

Agreed:

Signature

Date